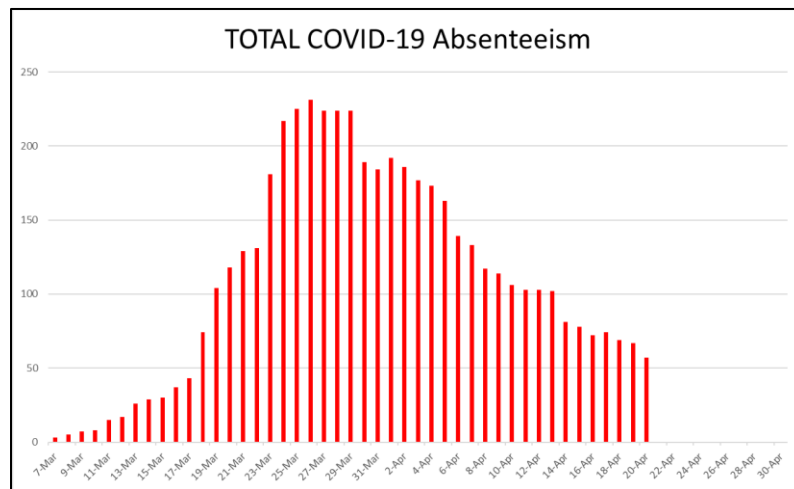


## COVID-19 UPDATE – April 21, 2020

### How we are doing

While Canada’s infection rate is just beginning to flatten, BC and Saskatchewan’s daily new cases are now dropping. Unfortunately, Nova Scotia is still seeing daily increases. All of Paper Excellence’s facilities are tracking absenteeism (not including working from home) as a proxy for potential exposure to the virus and we are happy to report that those numbers are about one quarter of levels four weeks ago. So, we are moving in the right direction to ensure our on-going operations.



### Use of Personal Masks

The Canadian and US Governments have indicated that the use of facial masks can add an additional layer of protection to reduce the risk of COVID-19 transmission. Evidence indicates that even people who don’t have symptoms can spread the virus. Paper Excellence supports anyone wanting to use a personal mask (without impairing required PPE) whether homemade of fabric or paper disposable. The company has received a shipment of one-time use, non-certified surgical masks that will be distributed to employees for their use and that of their nuclear families. An instruction sheet will be provided with the masks.

### Remember to Protect yourself, your family and co-workers

Our company-wide COVID-19 operating plan is doing its job in creating a safe work environment, minimizing the spread of the virus and enabling on-going operations. The plan and each of the mill’s specific operating procedures must be followed to deliver the protection needed. Those steps include:

1. Smart hygiene like hand washing, avoiding facial touching, coughing or sneezing into your sleeve, and properly cleaning shared work spaces.
2. Social distancing of 2 meters, no physical contact and no business travel.
3. Minimizing visits to sites by contractors, suppliers or consultants that are not essential to the safe, efficient operation of the mill.
4. Self-monitoring for symptoms and self-isolation for 10 days if you are showing symptoms or self-isolation for 14 days if you have had close contact with anyone who has tested positive or has a presumptive positive diagnosis.

Thanks for helping win this fight!